

5 December 2016

Community, Health and Leisure Committee

Fees and Charges

Report of: *Kim Anderson, Partnership, Leisure and Funding Manager*

Wards Affected: *All*

This report is: *Public*

1. Executive Summary

- 1.1. Fees and charges made by the Council for various services are reviewed on an annual basis by the relevant Committees relating to the services provided.
- 1.2. Recommended amendments to the fees and charges are incorporated into the budget setting process to take effect from the following financial year.

2. Recommendation

- 2.1 That Members agree to the proposed charges for 2017/18 as attached in Appendix A subject to the budget setting process.**

3. Introduction and Background

- 3.1. The Council has a number of fees and charges relating to the services it provides. As part of the budget setting process, these charges are reviewed on an annual basis. Whilst some of the fees and charges are statutory, and therefore determined through legislation, the Council must also review its charges for discretionary services to ensure that they reflect the current costs of service provision.
- 3.2. The individual charges that are being proposed are set out in Appendix A of this report.

4. Issues, Options and Analysis of Options

- 4.1. The propose fees are based on a calculation of the costs involved in administering the various areas of work, apart from where there is a statutory charge or where the fees are set by Government.
- 4.2. The Council where possible will adopt a full cost recovery of fees and charges.

5. Reasons for Recommendation

- 5.1 Officers review the fees and charges annually and this will be used to inform the 2017/18 budget setting process.

6. References to Council Priorities

- 6.1 To ensure the provision of efficient and effective services to our residents and businesses.

7. Implications

Financial Implications

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- 7.1 The fees referred to in this report inform the 2017/18 budget setting process.

Legal Implications

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- 7.2 Publishing the Council's fees and charges as well as providing transparency satisfies the legal process.

8. Appendices

Appendix A Proposed fees and charges

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